



2018 DIPLOMAT APPLICATION

Name (Participant): _____

Business/Employer: _____

Position/Job Title: _____

Work Mailing Address: _____

E-Mail Address: _____ Phone: _____

Cell: _____ Fax: _____

Affiliation with other clubs and/or organizations: _____

DIPLOMAT PROGRAM PROUDLY SUPPORTED BY:



AUBURN BANK
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Member FDIC

1. Why would you like to represent the Auburn Chamber of Commerce as a Diplomat?

2. What do you consider the top three responsibilities of the Auburn Chamber?

3. What does the Auburn Chamber offer the Auburn community?

DIPLOMAT POSITION DESCRIPTION

TITLE: Diplomat, Official Advocate for the Auburn Chamber of Commerce

REPORTS TO: Rod Cater, Chair of Membership Development
Anna Hovey, Director of Business Development and Special Events

REQUIREMENTS:

- Attend 75% of various events during the diplomat year
- Volunteer at the following chamber events
 - Chamber Check In, June 22
 - Home Sweet Auburn, August 16
 - Business Fair, September 26
 - Golf Classic, October 18
- Complete monthly member check up reports
- Promote the chamber in a positive manner and encourage non-members to become involved

KEY RESPONSIBILITIES:

- Attend Diplomat meetings (two per year)
- Serve as hosts/greeters at weekly ribbon cuttings and groundbreaking ceremonies, typically Thursday mornings at 10am, and sometimes other days/times.
- Volunteer at chamber events
 - Business After Hours, 5-7 pm monthly
 - Tuesday Talk, 8:30 am second Tuesday every month
 - Tiger Trail, (Friday evening before A Day)
- Represent the chamber by wearing the provided name tag
- Assist Director of Membership with retaining and recruiting membership

BENEFITS:

- Valuable contacts with business leaders and professionals
- Recognition at chamber functions, board meetings and in chamber publications
- Networking opportunities with representatives from a wide variety of businesses and organizations
- Recognition among peers as a community leader—both individually and for the business or organization you represent
- Opportunities to work behind the scenes at chamber and city events
- New and lasting relationships with peers

Diplomat Signature

Director of Business Development

Employer Signature

Membership Chair Signature

Please return by June 1 to anna@auburnchamber.com.

The first Diplomat meeting of the year will be held at the Auburn Chamber on Friday, June 15, at 9 am.