

THE HOTEL AT AUBURN UNIVERSITY
Employment Opportunities
As of January 4, 2021
FOOD & BEVERAGE

Restaurant Server- Full Time and Part Time

\$3.25 per hour + gratuities

Varied days, Varied hours

Previous serving experience or very strong customer service experience is preferred. Must be hard-working and able to work well with others in a fast-paced environment. Must be able to lift and carry objects weighing up to 25 pounds. Must have excellent communication skills. Smiling face a must!

Restaurant Server Assistant- Full Time and Part Time

\$8.40 per hour + gratuities

To perform a combination of duties in an efficient, quiet and effective manner which facilitates food service and thereby provides a positive impression for the guest.

Maintain breakfast and lunch buffet. Assist servers in clearing tables, resetting tables, assisting the guest with drink refills, assisting with bread service and food running. Also would be responsible for in-room dining orders taken to our hotel guests. Education: Any combination of education, training or experience that provides the required knowledge, skills and abilities. Grade school education preferred.

Bartender- Full Time and Part Time

\$8.25 per hour + gratuities

Varied days, varied hours

Previous bartending experience required. Must be able to mix and serve alcoholic and non-alcoholic drinks to patrons following standard recipes. Must possess basic math skills necessary to understand recipes.

Head Bartender- Full Time

\$10.00 per hour

Enthusiastic head bartender to provide excellent dining experiences to our guests while also encouraging staff to create positive guest relations. The head bartender will oversee the bar and Piccolo areas by focusing on providing leadership on the floor. This head bartender will be responsible for overseeing the entire bar program and operation. Good bartenders will be able to create classic and innovative drinks, exceeding customer needs and expectations. The head bartender will lead the team by exhibiting the core expectations of our brand.

Restaurant Manager- Full Time

Pay: DOE

Varied days, varied hours

Directs and organizes the staff of Ariccia Cucina, Piccolo 241 Cocktail Lounge, H.C Valentine, In-Room Dining and our Executive Floor Lounge to ensure first class service, food & beverage offerings, and marketing to maximize profits and guest satisfaction.

Restaurant Supervisor- Full Time

\$14.65 per hour

Varied days, Varied hours

Supervises the staff of Ariccia Cucina, Piccolo 241 Cocktail Lounge, H.C Valentine, In-Room Dining and our Executive Floor Lounge by maintaining a courteous and efficient operation to ensure guest satisfaction.

BANQUETS

Banquet Staff- Part Time

\$5.85 per hour + gratuities

Varied days, varied hours

Must have basic knowledge of food & beverage preparations, service standards, guest relations and etiquette. Basic knowledge of English language sufficient to understand supervisor instructions, product labels and inquiries from guests. Must have ability to stay focused and plan as well as possess good organizational skills. Must be willing to work diligently and able to work well with others in a fast-paced environment. Must be able to transport up to 30 lbs. through a crowded room. Previous serving or customer service experience is a plus.

Banquet Captain- Full Time

\$7.00 per hour + gratuities

Requires two (2) years of Banquet Captain or supervisory experience in a hotel or country club setting. Will consider restaurant supervisory experience. Will be responsible for managing and directing servers during set-up, service and clean-up of various banquet functions. Must have strong communication and organizational skills. Must have ability to plan and stay focused in a fast-paced, changing environment. Requires involvement in physical activity such as pushing, pulling and balancing as well as ability to lift and carry objects up to 25 pounds.

CULINARY

Cook I- Full Time

\$12.65 per hour

Varied hours, Varied days

Extensive cooking experience required, sauté and broiler experience required. Food presentation training/experience required. Responsibilities include maintaining food, preparing food, controlling proper storage of food, complying to all health department regulations, ensuring equipment is properly cared for and preparing requisitions for food supplies. Must be able to work well with others in a fast-paced environment. Must be able to adapt to changes.

Cook II- Full Time

\$11.00 per hour

Varied hours, varied days

Responsibilities include: a la carte food preparation such as salads, sandwiches and desserts. Must have good working knowledge of the fundamentals of cooking, sanitation, and kitchen equipment. Must possess basic math skills necessary to understand recipes. Position is one of support to other kitchen stations. Requires involvement in physical activity such as grasping, lifting and carrying as well as moving or pushing goods on a hand-truck of up to 200 pounds. Must be able to perform duties in confined spaces within extreme temperatures.

Cook III- Full Time

\$9.90 per hour

Varied hours, varied days

Responsibilities include: a la carte food preparation such as salads, sandwiches and desserts. Previous culinary work experience required. Must have good working knowledge of the fundamentals of cooking, sanitation and kitchen equipment. Must possess basic math skills necessary to understand recipes. Position is one of support to other kitchen stations. Requires involvement in physical activity such as grasping, lifting and carrying as well as moving or pushing goods on a hand-truck of up to 200 pounds. Must be able to perform duties in confined spaces within extreme temperatures.

Kitchen Steward- Full Time and Part Time

\$10.60 per hour

Varied hours, varied days

Requires indoor/outdoor work. Will come in contact with water and chemicals. Physical activities include lifting up to 50 pounds. Must have ability to work well with others in a fast-paced environment. Must be able to adapt well to changes. Responsible for performing duties to maintain kitchen work areas and restaurant equipment and utensils in clean and orderly condition as well as performing other kitchen duties.

FRONT DESK

Front Office Agent - Full Time and Part Time

\$10.00 per hour

Varied hours, Varied days Must possess excellent customer service skills! Must be energetic with the initiative and personality to work in a fast-paced environment. Requires confidence reading and analyzing reports along with the ability to complete general computer applications. Must possess great language skills: Good voice control and confidence using correct English. A professional appearance is necessary.

Front Office Supervisor- Full Time (*Positions available December 1, 2020 and January 1, 2021*)

\$14.65 per hour

Varied hours, Varied days

The front Desk Supervisor is responsible for the daily operations of the Front Desk for assigned shift. This position will also be involved in training of new staff as directed by the Front Desk Manager. Efficiency, perfection and impeccable service will be the mantras of this position. High School Diploma or equivalent required. Hospitality Management Degree beneficial.

Overnight Auditor- Full Time

\$12.35 per hour

10pm-6am; Varied days

One year of experience in a similar size operation preferred. Hotel experience preferred. Previous customer service and cash handling experience required. Must have excellent math skills and be proficient with Microsoft Excel and Microsoft Word. Will be responsible to serve as Manager On Duty, to reconcile hotel daily revenues and to perform in a professional, pleasant manner. Duties also include the registration of guests.

Valet Parking Attendant- Full Time

\$6.25 per hour + Gratuities

Varied hours, varied days Greet and welcome guest to the hotel and offer professional services. Accommodate guests by opening all doors and assisting with luggage or other items. Direct traffic in the parking area as needed. Operate guests' vehicle safely. Keep an organized record of tickets/keys assigned to each vehicle/guest. Ensure vehicles are parked safe and secure. Inspect and document vehicles upon arrival for existing damage.

Equal Opportunity Employer M/F/D/V
Please visit our website to apply: www.auhcc.com/careers

Drug Free Environment
Human Resources Contact: 334-321-3152